

Appendix M

Standardized Permittee Annual Reporting Forms

CERTIFICATION STATEMENT

WHITEWATER RIVER WATERSHED MUNICIPAL STORMWATER NPDES PERMIT
(NPDES NO. CAS 617002)
COLORADO RIVER REGIONAL BOARD ORDER NO. R7-2013-0011

ANNUAL REPORTING FORMS FOR FISCAL YEAR

Whitewater Municipal Stormwater Permit requires each Permittee to include a certification statement signed by a duly authorized representative of his/her respective agency with the Annual and/or Monitoring Report(s) submittal.

Contact Person:
Prepared By:
Telephone:
Date

Annual Report Certification

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature

Typed/Printed Name

Title

Date

Program Management

Goals

- I Identify staff managing permit compliance program
- II Permittee participation in managing regional programs
- III Certify adequate legal authority to implement and enforce each requirement in 40 CFR Section 122.26(d)(2)(i)(A-F) and the 2013 MS4 Permit

Goal Addressed	Program Element Assessment Request	Response	Additional Information Requested or Provided	2013 MS4 Permit Section(s)
I	Primary point of contact/responsibility identified? (official authorized to certify compliance)	Yes	Name: Title: Telephone: Email: Primary Point of Contact: Title: Telephone: Email:	
I - II	Is at least one representative designated for the Desert Task Force? Provide the name and contact information of the representative.	Yes	Name: Title: Telephone: Email:	E.3.f
I	Provide contact name(s) identifying who should be contacted to coordinate enforcement activities and inspection activities.			
III	<u>For FY 14-15:</u> Have you submitted a statement (signed by legal counsel) certifying legal authority to implement and enforce the applicable provisions of Order No. R7-2013-0011?			E.4. - E.5.
III	<u>For FY 14-15:</u> If you answered no to the question above, did you provide an implementation schedule as an attachment to this Annual Report which identifies the legal changes necessary to enable your agency to obtain the requisite legal authority to fully implement and enforce the applicable provisions of Order No. R7-2013-0011?			E.4. - E.5.

Detection and Elimination of Illicit Discharges & Connections Program

Program Goals

- I Reduce the discharge of trash and debris from respective MS4s to Receiving Waters
- II Confirm that IC/ID reports are reviewed and responded to in a timely manner
- III Ensure that confirmed IC/ID events are expeditiously eliminated

Goal Addressed	Program Element Assessment Request	Response	Additional Information Requested or Provided	2013 MS4 Permit Section(s)
I - III	Provide a brief narrative summary of IC/ID program accomplishments or issues encountered during the reporting year, if any.			F.1.a.
I	Provide a brief summary of trash and debris removal activities conducted during the reporting year.			F.1.a.i.
II	Provide the total number of IC/ID complaints received during the reporting year.			F.1.a.ii - iii, F.1.a.vii - ix
II	Provide the total number of IC/ID cases that required investigation/response during the reporting year.			F.1.a.ii - iii, F.1.a.ix, F.1.a.xi.
III	Provide the total number and type of enforcement actions resulting from IC/ID complaints during the reporting year.			F.1.a.ix - x
II - III	Provide the number of spills requiring notification to Cal EMA. Attach a report for each spill reported by Permittee staff to Cal EMA.			F.1.a.xi, F.1.a.xiii, F.1.a.xv
I - III	Provide a summary of MS4 facilities which were inspected during the reporting year; include types of facilities inspected (e.g. channel, Major Outfall, catch basin, etc.)			F.1.a.vii. - F.1.a.ix.
I - III	To the best of your knowledge, did your IC/ID Detection and Elimination Program achieve the program goals stated above?			F.1.a.v., F.1.a.xx. - xxi.
I - III	If you answered No to the question above, review applicable activities and BMPs to identify any modifications which may be needed to improve program effectiveness. Have you attached a work plan and schedule to this Annual Report which addresses proposed program modifications?			F.1.a.xxi.

Commercial-Industrial Facilities Program

Program Goals

- I Maintain an updated database of Commercial & Industrial Facilities
- II Confirm that targeted commercial/industrial facilities have implemented BMPs that comply with respective Permittee Stormwater ordinances
- III Implement enforcement measures as necessary to reduce the occurrence and recurrence of violations of Permittee stormwater ordinances from commercial/industrial facilities

Goal Addressed	Program Element Assessment Request	Response	Additional Information Requested or Provided	2013 MS4 Permit Section(s)
I	Has the standardized commercial and industrial database been implemented to track inspection activities?			F.1.b.i - ii, F.1.b.vii.1.
I - II	Provide the total number of commercial and industrial facilities inspected during the reporting year.			F.1.b.ii - iv
II	Provide the total number of commercial and industrial facilities requiring re-inspection by your agency.			F.1.b.iv
III	Provide the total number and type of enforcement actions issued to Commercial and/or Industrial facilities during the reporting year			F.1.b.iv - v.
I-IV	To the best of your knowledge, did your Commercial/Industrial Program achieve the program goals stated above?			F.1.b.x.
I - IV	<p>If you answered No to the question above, review applicable activities and BMPs to identify any modifications which may be needed to improve program effectiveness.</p> <p>Have you attached a work plan and schedule to this Annual Report which addresses proposed program modifications?</p>			F.1.b.xi.

New Development/Redevelopment Program

Program Goals

- I Confirm that WQMPs are in place at "Priority Development/Redevelopment Projects" to prevent or minimize water quality impacts to the MEP
- II Encourage the use of Low Impact Development (Site Design) BMPs to address the Treatment Control requirement for "Priority Development/Redevelopment Projects"
- III Confirm that "Other Development Projects" are conditioned to require implementation of Source Control BMPs

Goal Addressed	Program Element Assessment Request	Response	Additional Information Requested or Provided	2013 MS4 Permit Section(s)
I	Provide the total number of projects that were conditioned for WQMPs during the reporting year			F.1.c.ii.3, F.1.c.iii - v
I - II	What percent of projects requiring WQMPs met the measurable goal of achieving the Treatment Control BMP requirement through the use of Site Design/LID BMPs?			F.1.c.v.2.c, F.1.c.v.5.a - b
III	Provide a summary of "Other Development Projects" that were conditioned to require implementation of Source Control BMPs during the reporting year			F.1.c.ii.1, F.1.c.v.3
I-III	To the best of your knowledge, did your New Development/Redevelopment Program achieve the program goals stated above?			F.1.c.x
I - III	<p>If you answered No to the question above, review applicable activities and BMPs to identify any modifications which may be needed to improve program effectiveness.</p> <p>Have you attached a work plan and schedule to this Annual Report which addresses proposed program modifications?</p>			F.1.c.xi

Construction Activities Program

Program Goals

- I Maintain an updated database of active construction sites, which includes categorization of sites by priority
- II Perform inspections to confirm construction site compliance with Permittee Stormwater Ordinance
- III Implement enforcement measures as necessary to reduce the occurrence and recurrence of violations of Permittee Stormwater Ordinances

Goal Addressed	Program Element Assessment Request	Response	Additional Information Requested or Provided	2013 MS4 Permit Section(s)
I	Has the standardized construction site database been implemented to track inspection activities?			F.1.d.vii.1.
II	Provide the total number of construction site inspections that were conducted, pursuant to 2013 MS4 Permit Section F.1.d.ii.4., by your agency during the reporting year			F.1.d.ii.4, F.1.d.iii
II - III	Provide the total number and type of enforcement action(s), including referrals to the Regional Board, issued on construction sites within your jurisdiction during the reporting year;			F.1.d.ii.4, F.1.d.iv - v
I-III	To the best of your knowledge, did your Construction Activities program achieve the program goals stated above?			F.1.d.x.

Permittee Facilities and Activities Program

Program Goals

- I Maintain a current map of MS4 Outfalls, Receiving Waters and the MS4 Permit Boundary
- II For facilities with outdoor materials storage or maintenance areas: confirm that BMPs described in each facility's Municipal Facility Pollution Prevention Plans are implemented
- III Confirm that basins, inlets and open channels that are part of the Permittee's MS4 are maintained on the schedule developed by the Permittee

Goal Addressed	Program Element Assessment Request	Response	Additional Information Requested or Provided	2013 MS4 Permit Section(s)
I	Have you ensured that the MS4 Permit boundary engulfs all urbanized areas around your jurisdiction, reviewed your MS4 Outfalls and confirmed that the WWR Region map is current as it applies to your jurisdictional area?			E.3.c., F.1.e.v.1
II	Provide the total percentage of facilities requiring Municipal Facility Pollution Prevention Plans that were inspected during the reporting year			F.1.e.ii.
II	Provide a narrative summary of the results of municipal facility inspections, including a summary of deficiencies noted and corrective actions taken, if any.			F.1.e.ii.
III	Did your agency conduct maintenance of its MS4 facilities on a developed schedule? Provide a summary of MS4 facilities which were maintained during the reporting year; include types of facilities maintained (e.g. channel, inlet, Major Outfall, basin, etc.)			F.1.e.v.2 - 3
I-III	To the best of your knowledge, did your Permittee Facilities and Activities program achieve the program goals stated above?			F.1.e.x.
I - III	If you answered No to the question above, review applicable activities and BMPs to identify any modifications which may be needed to improve program effectiveness. Have you attached a work plan and schedule to this Annual Report which addresses proposed program modifications?			F.1.e.xi.

Public Education and Outreach Program

Goals				
I	Conduct education/outreach to the general public on the impacts of improper disposal of pollutants into MS4s			
II	Develop and distribute targeted BMP guidance for specific pollutants and residential and business activities			
III	Confirm that Permittee employees are trained to implement MS4 Permit compliance programs			
Goal Addressed	Program Element Assessment Request	Response	Additional Information Requested or Provided	2013 MS4 Permit Section(s)
I - III	Provide a narrative summary of accomplishments or issues associated with your Public Education/Outreach program during the reporting year, if any.			F.1.f.
I - II	Provide the number of outreach events that your program conducted during the reporting year by type (construction, industrial, residential, New Development, schools, general public, etc); include approximate attendance(s) where applicable.			F.1.f.i - v.
I - II	Are public education materials made available to the public? Provide a summary, and provide numbers of materials distributed, where feasible.			F.1.f.i - v.
III	Were Maintenance, Industrial/Commercial, New Development/Redevelopment, and/or Construction staff trained during the reporting year? Provide the number of staff trained by department or function, and include training dates. Attach a table if necessary.			F.1.f.vi.
I - III	To the best of your knowledge, did your Public Education and Outreach program achieve the program goals stated above?			F.1.f.x.
I - III	If you answered No to the question above, review applicable activities and BMPs to identify any modifications which may be needed to improve program effectiveness. Have you attached a work plan and schedule to this Annual Report which addresses proposed program modifications?			F.1.f.xi.